

Fund Search

STAR Fund Search

The screenshot shows the STAR Fund Search interface. At the top left, there is a "Default Funds" section with a search box and a "*" icon. Below it is the "Additional Funds" section with a search box and a "Search" button, labeled with a callout "1". To the right of the search box is an "Options" dropdown. Below the search box are two empty boxes for fund selection, with "Insert" and "Remove" buttons between them. At the bottom left, there is a link for "Advanced Search Options" labeled with a callout "2". On the right side, there are "Reference Links" for "STAR Quick Reference Guide" and "STAR Glossary". At the bottom right, there are "Cancel" and "Finish" buttons.

The screenshot shows the STAR Fund Search interface with search results. The "Additional Funds" search box contains the number "13263" and the "Search" button. The "Additional Funds" list shows "R-13263 - The Osher Lifelong Learning Institute Fund for the Future" selected. The "Results of Filter Criteria" list shows a list of funds with checkboxes, including "F-1014 - Affiliates-Cognitive Science" which is checked. At the bottom right, there are "Cancel" and "Finish" buttons.

[*] If you are a fund holder (Principal Investigator) or business officer, this box will be pre-populated with your list of designated funds. Select the funds, and click the "Finish" button to enter the dashboard page.

If you are not a fund holder or business officer, you will have to perform one of two searches (These options will only be available to Advancement staff and campus FinancialLink Users):

1. **Basic Search:** You can type in a fund name or fund number in this search box and select one or more funds from the left box. Once you highlight the funds you would like to see, click "Insert" to populate the right box. Then click the "Finish" button to enter the dashboard.
2. **Advanced Search Options:** Click the link to expand search options. You will be presented with several data fields to query.
 - a. Select the parameters.
 - b. Click the "Filter" button at the bottom of the page.
 - c. Select the funds you would like to see.
 - d. Click the "Finish" button to enter the dashboard.

Advanced Search Options

- * Please see [Glossary](#) for definition of terms.
- * Advanced Search is separated by two types of parameters: OR / AND

Or Criteria: The resulting filters will meet any of the criteria selected within this section.

Example: If select Division: Alumni Office and Department: Annual Giving, will display any funds residing in Alumni Office or Annual Giving.

Advanced Search Options


Or Criteria

The resulting list of funds will meet any of the criteria selected within this section

At least one criteria selection is required

Business Officer or Principal Investigator

Search for a BO/PI by lookup ID or name

Search 

1

[Options](#) 

Insert 

 Remove

[Select all](#) [Deselect all](#)

VC Area

2

- Academic Affairs
- Advancement
- Chancellor
- Chief Financial Officer
- Equity, Diversity & Inclusion
- Health Sciences
- Marine Sciences
- Resource Mgmt and Planning
- Student Affairs

[Select all](#) [Deselect all](#)

1. **Business Officer or Principal Investigator:** Search for funds by *Business Officer* or *Principal Investigator*.
2. **VC Area:** Select the area.

Division **3**

- Academic Affairs Central Office
- Academic Planning and Resources
- Academy of Clinician Scholars
- Admissions & Enrollment Management
- Alumni Office
- Anesthesiology
- Arts & Humanities
- Auxiliary & Plant Services
- Biological Sciences

[Select all](#) [Deselect all](#)

Department **4**

- Academic Affairs Central Office
- Academic Computing Services
- Academic Enrichment Programs
- Academic Personnel
- Allergy & Immunology
- Alumni Office
- Anatomy
- Animal Care Program
- Annual Giving

[Select all](#) [Deselect all](#)

Program **5**

- 25th Campaign - Unrestricted Funds
- Advanced Materials
- Annual Awards
- Annual Funds
- Annual Membership
- Art and Architecture Library
- Associated Students (A.S.)
- Badminton
- Ballroom Dance

[Select all](#) [Deselect all](#)

3. **Division**: Select the division.
4. **Department**: Select the department.
5. **Program**: Select the program.

And Criteria: The resulting filters will meet all of the criteria selected within this section.

Example: If select Purpose Category: Foundation and Fund Type: Endowment Fund, will display Foundation Endowment Funds only.

And Criteria
The resulting list of funds will meet all of the criteria selected within this section
At least one criteria from the section above is required before selecting criteria within this section

Purpose Category	<input type="text" value="All"/>	<input type="button" value="a"/>	
Fund Type	<input type="text" value="All"/>	<input type="button" value="b"/>	
Fund Status	<input type="text" value="Active"/>	<input type="button" value="c"/>	<input type="button" value="1"/>
Is Accepting New Gifts	<input type="text" value="All"/>	<input type="button" value="d"/>	
Is a Trust	<input type="text" value="All"/>	<input type="button" value="e"/>	
VSE Category	<div style="border: 1px solid gray; padding: 5px;"><input type="checkbox"/> Capital Purposes - Endowment Restricted - Academic Divisions <input type="checkbox"/> Capital Purposes - Endowment Restricted - Athletics <input type="checkbox"/> Capital Purposes - Endowment Restricted - Faculty and Staff <input type="checkbox"/> Capital Purposes - Endowment Restricted - Library <input type="checkbox"/> Capital Purposes - Endowment Restricted - Op and Maint of Plant <input type="checkbox"/> Capital Purposes - Endowment Restricted - Other <input type="checkbox"/> Capital Purposes - Endowment Restricted - Research <input type="checkbox"/> Capital Purposes - Endowment Restricted - Student Financial Aid <input type="checkbox"/> Capital Purposes - Endowment Unrestricted</div>		<input type="button" value="2"/>
VSE Subcategory	<div style="border: 1px solid gray; padding: 5px;"><input type="checkbox"/> Camp Improv-Acquisitions for Collection <input type="checkbox"/> Camp Improv-Building Renovation Maintenance <input type="checkbox"/> Camp Improv-Equipment <input type="checkbox"/> Camp Improv-Furnishings (table, chairs) <input type="checkbox"/> Camp Improv-Ground Maintenance <input type="checkbox"/> Camp Improv-Land Acquisitions <input type="checkbox"/> Camp Improv-New Construction <input type="checkbox"/> Camp Improv-Other <input type="checkbox"/> Dept Sup-Furnishings</div>		<input type="button" value="3"/>

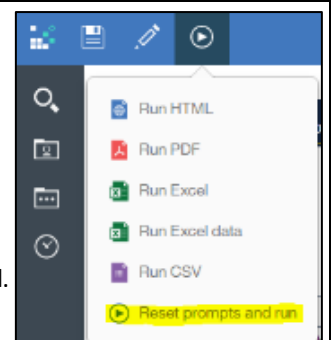
[Select all](#) [Deselect all](#)

1. **Drop-Down Menus:** Select from the drop-down menus various fund attributes:
 - a. Purpose Category: Foundation or Regents
 - b. Fund Type: Current Expenditure or Endowment Fund
 - c. Fund Status: All, Active, Closed
 - d. Is Accepting New Gifts: Yes or No
 - e. Is a Trust: Yes or No
2. **VSE Category:** Select the VSE Category.
3. **VSE Subcategory:** Select the VSE Subcategory.
4. **Filter:** Click to review funds that meet your search criteria.

Dashboard

The screenshot shows the STAR Fund Search dashboard for UC San Diego Advancement. The interface includes a top navigation bar with a play button icon (1), a search bar, and a user profile. The main content area is titled 'STAR Fund List' and contains three tables: 'Fund Summary', 'Foundation Funds', and 'Regents Funds'. On the right side, there are buttons for 'Update Search' and 'New Search' (2), a date selector set to 'June 2017' (3), and a section for 'Most Recent Data Available' with a list of dates. Below that is an 'Additional Info' section with links for 'Export Fund List to Excel', 'Run Comprehensive Fund Detail', and 'Run Historical Comprehensive Fund Detail' (4). A 'Reference Links' section (5) contains various informational links. A sidebar on the left (6) contains navigation icons, and a specific fund entry 'R-13263' is highlighted in the 'Regents Funds' table.

1. **Run As:** Click for options to view this report in different file formats.
 - a. Reset prompts and run: Return to Fund Search with previous search parameters
2. **Update Search:** Click to return to Fund Search to modify existing search parameters.
New Search: Click to open a new tab to Fund Search with reset search parameters.
3. **Drop-Down Menu:** Allows the user to adjust the accounting close date.
4. **Additional Info:** Various reports in Excel format.
 - a. Export Funds to Excel: Export this report into Excel format.
 - b. Run Comprehensive Fund Detail: Detailed information of the funds.
 - c. Run Historical Comprehensive Fund Detail: Monthly balances for the funds selected.
5. **Reference Links:** Various links of information.
6. **Fund:** Click the link for more details regarding the fund.



Fund Details

STAR Fund Overview

Fund Number	F-1018	VC Area	Advancement
Fund Name	Alumni Benefactor Endowment Fund	Division	Alumni Office
Fund Purpose	To support Alumni Benefactor expenses, and for uses determined by the discretion of the fund holder (i.e., for scholarships).	Department	Alumni Office
Fund Type	Endowment Fund	Principal Investigator	Ms. Cheryl D. Harrelson
Fund Use	Dept Sup-Unrestricted by Unit	Business Officer	Ms. Almee J. Turpin
IFOPAL	UNR7616--40567A--720702--725000--630000	Linked Funds	F-1019-1019 - Alumni Annual Membership
Is Accepting New Gifts	Yes		

Expendable Balances (Last 12 Months)

Month	Foundation Expendable Balance	Regents Expendable Balance
Apr	~25,000	~230,000
May	~35,000	~230,000
Jun	~45,000	~200,000
Jul	~55,000	~195,000
Aug	~65,000	~195,000
Sep	~75,000	~195,000
Oct	~85,000	~195,000
Nov	~95,000	~200,000
Dec	~105,000	~200,000
Jan	~115,000	~200,000
Feb	~125,000	~200,000
Mar	~135,000	~200,000

Market Values (Last 12 Months)

Month	Foundation Market Value
Apr	~2,600,000
May	~2,600,000
Jun	~2,600,000
Jul	~2,600,000
Aug	~2,600,000
Sep	~2,600,000
Oct	~2,600,000
Nov	~2,600,000
Dec	~2,600,000
Jan	~2,600,000

* **Back Button:** Click this to return to the previous page.

1. **New Overview:** Click to open a new tab to search for a fund that directly goes to its Fund Overview page.
- New Search:** Click to open a new tab to Fund Search with reset search parameters.
2. **Dates:** Adjust date range and click the "Refresh" button to view information for that date range.
 - a. Click "Yes" under *Include All Dates* to view information for the fund since 1999.
3. **Fund Overview:** Overview of fund information.
4. **Links:** Click for more details regarding the fund.
 - a. Foundation Ledger: View Foundation ledger details.
 - b. Regents Ledger: View Regents transfer ledger details.
 - c. Foundation Payout: View a history of the payout amounts by month. (For Foundation funds)
 - d. Regents Payout: View a history of the payout amounts by year. (For Regents funds)
 - e. Foundation Market Value: View a history of the market values by month. (For Foundation funds)
 - f. Regents Market Value: View a history of the market values by month. (For Regents funds)
 - g. Regents Book Value: View the book value of a Regents fund.
 - h. Donor/Gift Detail: View a history of all cash-in gifts to the fund (Excludes pledges).
5. **Documents:** Contains various documents and reports regarding the fund.
 - a. Annual Report: Endowed Fund Report produced by the Office of Donor and Fund Stewardship annually.
 - b. Endowment Projections: Projected Payout Allocation for the year. Produced by Foundation Accounting.
 - c. Gift Documents: Documents related to the creation of the fund.

Create and Save Fund List

1. After populating the Dashboard view of your funds, select "Save report as report view..." in the top left.

STAR Fund List

Fund Summary

	Book Value	Market Value	Foundation Expendable	Regents Expendable	Total Expendable
Foundation	\$0.00	No Data Available	\$157,274.56	\$564.19	\$157,838.75
Regents	\$594,814.89	\$1,005,107.84	No Data Available	No Data Available	\$0
Overall - Total	\$594,814.89	\$1,005,107.84	\$157,274.56	\$564.19	\$157,838.75

Foundation Funds

Fund Number	Finlink Fund Number	Fund Name	Fund Type	Book Value	Market Value	Foundation Expendable	Regents Expendable	Total Expendable
F-1014	41330A	Affiliates-Cognitive Science	Current Expenditure	\$0	No Data Available	\$157,274.56	\$564.19	\$157,838.75
Overall - Total				\$0		\$157,274.56	\$564.19	\$157,838.75

Regents Funds

Fund Number	Finlink Fund Number	Fund Name	Fund Type	Book Value	Market Value	Foundation Expendable	Regents Expendable	Total Expendable
R-13263	13263A	The Osher Lifelong Learning Institute Fund for the Future	Endowment Fund	\$594,814.89	\$1,005,107.84	No Data Available	No Data Available	\$0
Overall - Total				\$594,814.89	\$1,005,107.84			\$0

Additional Info

- Export Fund List to Excel
- Run Comprehensive Fund Detail
- Run Historical Comprehensive Fund Detail

Reference Links

- FAQs
- Board of Trustees
- Endowment Performance
- Foundation Forms
- Contact Us
- STAR Quick Reference Guide
- STAR Glossary
- Report Dashboard Issue

2. Change the Name to follow this format: LastNameFirstName_ListName
 a. SmithJohn_Alumni

Save as report view Help

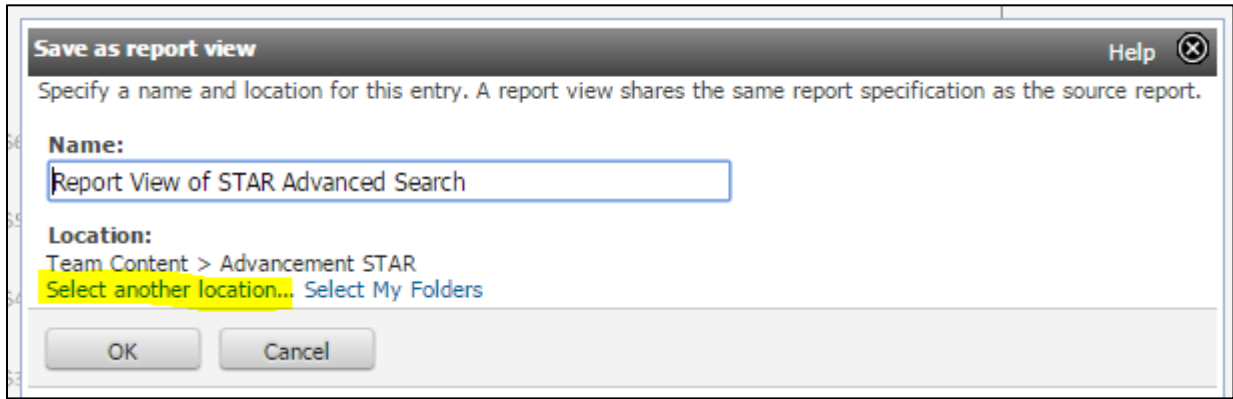
Specify a name and location for this entry. A report view shares the same report specification as the source report.

Name:
 Report View of STAR Advanced Search

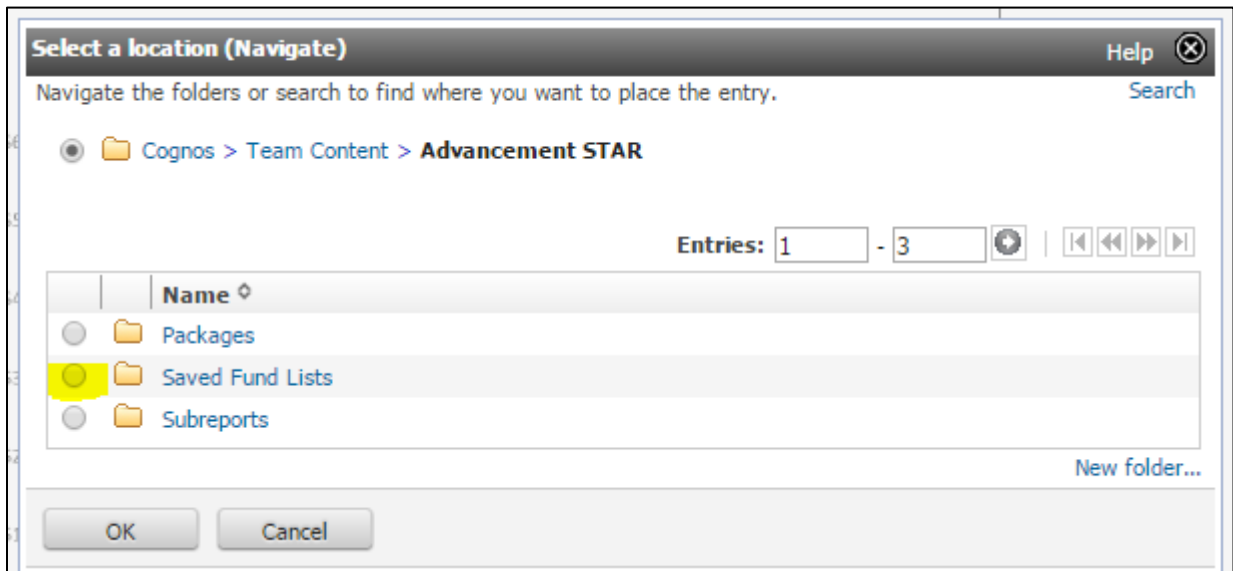
Location:
 Team Content > Advancement STAR
 Select another location... Select My Folders

OK Cancel

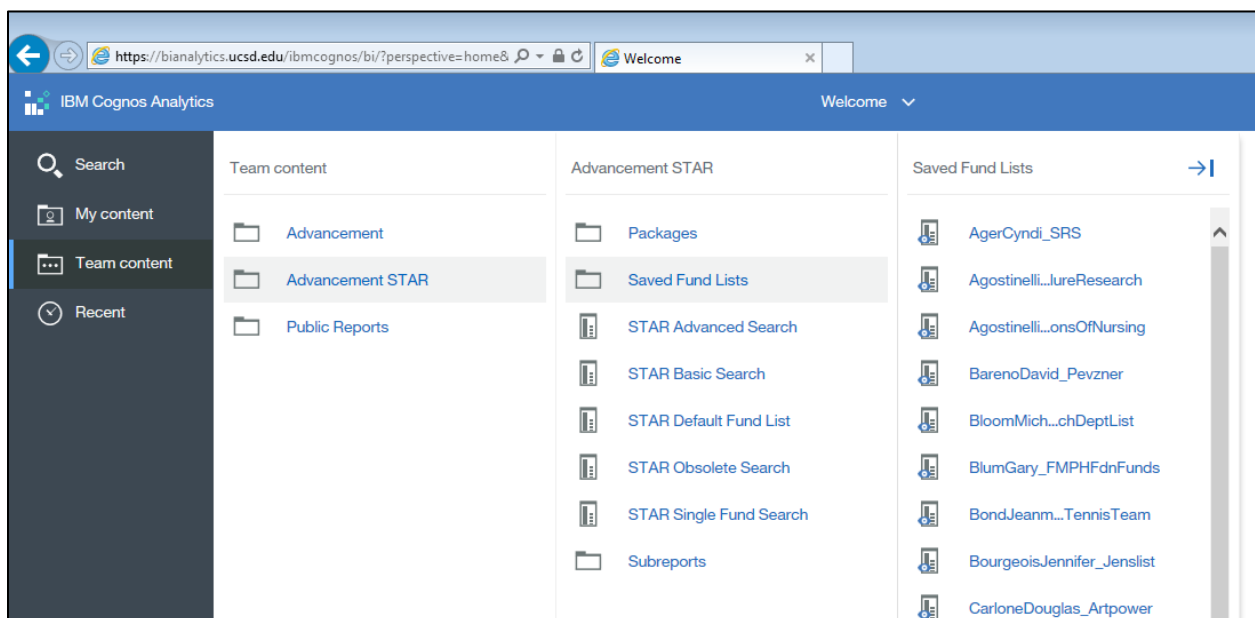
3. Click the "Select another location" link.



4. Click the radio button next to Saved Fund Lists. Then click ok.



5. To locate your saved fund list:
a. Team Content > Advancement STAR > Saved Fund Lists



6. In order to adjust dates on your saved list:
 - a. Ensure 0 versions
 - b. Prompt for values is unchecked

A

Context menu options for 'VelasquezCarla_Colleges':

- Run as
- View versions**
- Properties
- Copy or move
- Share
- Embed
- Delete

Versions pane details:

- Version: Mar 13, 2017 10:29 AM
- Language: EN-US
- Trash icon highlighted in yellow.

B

Report Configuration for 'VelasquezCarla_Colleges':

- Owner: Velasquez, Carla
- Created: 3/13/2017 10:29 AM
- Modified: 3/13/2017 10:29 AM
- Type: Report View

Report Options:

- Package: Advancement 7.0
- Prompt values: **Prompt for values**
- Current values: 16 prompt values